

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

REGULAR MEETING

April 15, 2024



CPIC

CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



Elementary Parent Members

Jennifer Di Francesco
VICE CHAIR
Ward 1

Gabriela Berloni
EVENTS CO-ORDINATOR
Ward 2

VACANT
Ward 3

Steve Massaroni
Ward 4

Franco Cozza
Ward 5 East

Madeleine Juanche
Ward 5 West

Marcelle Paul
Ward 6

Aira Garcia
Ward 7

Richelle De Belchior
Ward 8 East

VACANT
Ward 8 West

VACANT
Ward 9

Brian Arruda
Ward 10

VACANT
Ward 11 North

VACANT
Ward 11 South

John Del Grande
CHAIR
Ward 12

Community Members

Joe Perri
(1) OAPCE-Toronto

VACANT
(2)

VACANT
(3)

Secondary Parent Members

VACANT
West - (Wards 1,2,3 & 4)

Gus Gikas
TREASURER
Central - (Wards 5,6,9 & 10)

Maria Volpentesta
SECRETARY
East - (Wards 7,8,11 & 12)

Trustee Representatives

Ida Li Preti
Frank D'Amico (Alternate)

Board Representatives

Ryan Peterson
Director Designate

Joe Fiorante
Business Services

Marco Ouji
Communications

PURPOSE

CPIC is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

Dr. Brendan Browne
Director of Education

TBA
Recoding Secretary

Nancy Crawford
Chair of The Board

ONTARIO EDUCATION ACT – REGULATION 612 (PART III)
PARENT INVOLVEMENT COMMITTEES

PURPOSE

- 27.** (1) The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being. O. Reg. 330/10, s. 6.
- (2) A parent involvement committee of a Board shall achieve its purpose by,
- (a) providing information and advice on parent engagement to the board;
 - (b) communicating with and supporting school councils of schools of the board; and
 - (c) undertaking activities to help parents of pupils of the board support their children’s learning at home and at school. O. Reg. 330/10, s. 6.
- 28.** A parent involvement committee of a board shall,
- (a) develop strategies and initiatives that the board and the board’s director of education could use to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
 - (b) advise the board and the board’s director of education on ways to use the strategies and initiatives referred to in clause (a);
 - (c) communicate information from the Ministry to school councils of schools of the board and to parents of pupils of the board;
 - (d) work with school councils of schools of the board and, through the board’s director of education, with employees of the board to,
 - (i) share effective practices to help engage parents, especially parents who may find engagement challenging, in their children’s learning,
 - (ii) identify and reduce barriers to parent engagement,
 - (iii) help ensure that schools of the board create a welcoming environment for parents of its pupils, and
 - (iv) develop skills and acquire knowledge that will assist the parent involvement committee and school councils of the board with their work;
 - and
 - (e) determine, in consultation with the board’s director of education and in keeping with the board’s policies, how funding, if any, provided under the *Education Act* for parent involvement as described in section 27 and clauses (a) to (d), is to be used. O. Reg. 330/10, s. 6.

**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION**

John Del Grande, Chair Jennifer Di Francesco, Vice Chair

Public Webcast – YouTube Live <https://www.youtube.com/@torontopic>

April 15, 2024

7:00 pm

	Pages
1. Call to Order	
2. Opening Prayer and Land Acknowledgement	1
3. Roll Call and Apologies	
4. Approval of the Agenda	
5. Declarations of Interest	
6. Approval and Signing of the Minutes of Previous Meeting Held February 26, 2024	2 - 8
7. Presentations & Reports from Committee Officers	
7.a Chair – Activity Report (Refer April 15, 2024 Addendum)	
7.b Catholic Parent Involvement Committee (CPIC) Grant and Expenditure Summary as of March 31, 2024	9
7.c John Wujek – Executive Director, Angel Foundation for Learning	
8. Delegations	

9. **Unfinished Business & Matters Rising Out of Minutes**
 - 9.a **Ward Events (Refer April 15, 2024 Addendum)**
 - 9.b **Parent Volunteer of the Year - All Schools (Refer April 15, 2024 Addendum)**
10. **Notices of Motion**
 - 10.a **New Catholic Parent Involvement Committee (CPIC) Policy #8: E-Meetings (Refer April 15, 2024 Addendum)**
11. **Communications Received**
12. **Program/Consultation (Committee of the Whole)**
 - 12.a **Toronto Catholic District School Board (TCDSB) School-Parent Communications**
 - 12.b **Toronto Catholic District School Board (TCDSB) Policy Consultation**
 - 12.c **Student Achievement Plan: Toronto Catholic District School Board – C. Fernandes, Executive Superintendent of Student Achievement, Innovation and Well Being** 10 - 11
13. **Subcommittee & Special Committee Reports**
 - 13.a **Executive Subcommittee Minutes Held April 9, 2024** 12
14. **Matters Referred to the Committee by the Board of Trustees and Other Committees of the Board**
15. **Reports from TCDSB Board Officials**
 - 15.a **Financial Procedures and Budget Update - R. Putnam, Chief Financial Officer and Treasurer**
 - 15.b **Monthly Update - R. Peterson, Superintendent and Director-Designate for CPIC**
16. **Reports from Trustee or Trustee Alternate**

- 16.a Verbal Update - Frank D'Amico, Trustee Ward 6
- 17. Parent Member & Community Member Reports
 - 17.a Ontario Association of Parents in Catholic Education (OAPCE)
Toronto Update – Joe Perri, OAPCE Community Representative
- 18. Update from the Board on Prior CPIC Resolutions Recommended
- 19. Pending List (Refer April 15, 2024 Addendum)
- 20. Adjournment

Land Acknowledgement

The land we walk on belongs to the Creator. Earth does not belong to humanity but rather, humanity is part of the Earth. The land was created to be enjoyed by all living beings, a principle reflected in The Dish with One Spoon covenant. Taking only what we need to preserve our earth for future generations, leaving some for others as a sign of our respect and caring, and keeping it clean by revitalizing the land to sustain generations to come.

All Toronto Catholic District School Board (TCDSB) properties are situated on the traditional territories of the Anishinabek, the Haudenosaunee Confederacy, and the Wendat peoples. We recognize that the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation. We also listen to the echoes of their prayers to the Creator, and respect the beauty of Mother Earth while striving to learn and draw wisdom from First Nations, Inuit and Métis traditions.

La Reconnaissance du Territoire

Les terres sur lesquelles nous marchons appartiennent au Créateur. La Terre n'appartient pas à l'humanité mais c'est plutôt l'humanité qui fait partie de la Terre. Les terres ont été créées pour que chaque être vivant puisse en profiter. Ce principe se reflète dans l'accord du « bol à une seule cuillère » qui vise à prendre seulement ce dont nous avons besoin afin de préserver notre terre pour les générations futures, en laisser suffisamment aux autres en guise de respect et de bienveillance, tout en la maintenant propre par sa revitalisation, en vue des générations à venir.

L'ensemble des propriétés du Toronto Catholic District School Board se situent sur les terres traditionnelles des peuples Anishinabés, de la Confédération de Haudenosaunis, et des peuples Wendats. Nous reconnaissons que le territoire ciblé dans le Traité 13 appartient à la Première Nation des Mississaugas de Credit. Nous écoutons également les échos de leurs prières envers le Créateur et le respect de la beauté de notre Terre nourricière, tout en nous efforçant d'apprendre et de nous référer à la sagesse issue des traditions des Premières Nations, Inuit et Métis.

**MINUTES OF THE
REGULAR MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE
PUBLIC SESSION**

VIRTUAL MEETING

HELD MONDAY FEBRUARY 26, 2024

1. Call to Order

The Chair, John Del Grande called the Meeting to Order at 7:01 PM.

The Chair started the livestream on the CPIC YouTube Channel.

2. Opening Prayer

The Opening Prayer was led by Trustee Nancy Crawford.
The Land Acknowledgement was led by John Del Grande.

3. Roll Call & Apologies

Trustees: Ida Li Preti (W3)
Nancy Crawford (W12/Chair)

Elementary Parent Members: Jennifer Di Francesco (W1), Vice Chair
Gabriela Berloni (W2)

Madeleine Juanche (W5/W)
Aira Garcia (W7)
Richelle De Belchior (W8/E)
Brian Arruda (W10)
John Del Grande (W12)

Secondary Parent Members: Maria Volpentesta (East)
Gus Gikas (Central)

Members:

Staff: Ryan Peterson (Director Designate)
Joe Fiorante (Business Services)
Marco Ouji (Communications)

Guests: Weronika Dec, Sr. Manager, School Finance Support
Ryan Putnam, Chief Financial Officer and Treasurer

Regrets: Marcelle Paul (W6)

4. Approval of the Agenda

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that the Agenda, as amended to include the addendum, be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared

6. Approval and Signing of the Minutes of the Previous Meeting Held January 15, 2024

MOVED by Maria Volpentesta, seconded by Jennifer Di Francesco, that the January 15, 2024 Meeting Minutes, be approved as amended.

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations & Reports from Committee Officers

7a) From Chair - Chair Report – February 2024

MOVED by Gus Gikas seconded by Jennifer Di Francesco, that the Chair's report be received.

By Unanimous consent, the Motion was declared

CARRIED

7b) From Treasurer - Financial Report as of January 31, 2024

The Treasurer provided the Financial Report. 2023 Outstanding Mileage Reports are due from Members. Various expense items are not yet reflected approx. \$2,100. Current Balance is \$103,458.28.

MOVED by Jennifer Di Francesco, seconded by Madeline Juanche, that the Treasurer's report be received.

By Unanimous consent, the Motion was declared

CARRIED

8. Delegations

9. Unfinished Business & Matters Rising Out of Minutes

9a) Ward Events: Follow-up

The Chair reminded Members of the ability with funding to host a Ward Event and should reach out to their Ward CSPC Chairs and liaise with the Chair of the Committee.

10. Notices of Motion

10a) Update to CPIC Policy #1

Moved by Jennifer Di Francesco, seconded by Madeline Juanche that Item 10a) be adopted as follows:

CPIC approve the revised Policy #1 Appendix A, containing new rates of reimbursement.

By Unanimous consent, the Motion was declared

CARRIED

11. Communications Received

11a) From the Board Assistant Recording Secretary

The Recording Secretary assigned to CPIC is on leave, along with the primary Board Recording Secretary, leaving CPIC with no secretarial support to compile minutes.

The Chair stressed the importance of ensuring the required level of support for TCDSB Board Statutory Committees and will follow up with Board staff for next meeting.

11b) From the Nurturing Our Catholic School Community

The Chair shared that CPIC will be provided a vendor table at the Lift Jesus Higher Rally, Saturday March 2nd with materials to provide to guests. Additional members were solicited to attend with their expenses covered.

MOVED by Jennifer Di Francesco, seconded by Gabriela Berloni, that CPIC receive both communications, agenda items 11a) and 11b).

By Unanimous consent, the Motion was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

12a) Parent Volunteer of the Year

MOVED by Jennifer Di Francesco, seconded by Gabriela Berloni, that Item 12a) be adopted as follows:

That CPIC endorse in principle the Parent Volunteer of the Year Award and CSPC Recognition and refer to the CPIC Executive Subcommittee to come back with options & pricing.

By Unanimous consent, the Motion was declared

CARRIED

12b) Parent Charter – Plaques for Schools

MOVED by Gus Gikas, seconded by Madeline Juanche, that Item 12b) be adopted as follows:

That CPIC approve providing the TCDSB Parent Charter to all schools and refer to the Board’s Communications department to mockup & quote options.

By Unanimous consent, the Motion was declared

CARRIED

12c) TCDSB Policy S.M.04 Recent Changes

MOVED by Jennifer Di Francesco, seconded by Gabriela Berloni, that Item 12c) be adopted as follows:

That CPIC recommend to the Board of Trustees to reconsider the recent approval of policy S.M.04:

Regulation 7 be reviewed to provide clarity regarding using Board approved vendors for major purchases (ie: capital, technology) vs. nominal purchases.

Regulation 8 that was removed, be-reinstated to provide clarity that joint fundraising projects require a supporting motion from the Catholic School Parent Council on funds disbursement.

By Unanimous consent, the Motion was declared

CARRIED

13. Subcommittee & Special Committee Reports

13a) Minutes – Executive Officers Standing Committee - Held Tuesday February 1, 2024

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that CPIC approve the minutes as presented.

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

15a) Update from Ryan Putnam, CFO on Financial Procedures Update

The Board's CFO presented high level information on the Board's 2024-2025 budget issues and process.

Business Services shared audit issues related to school banking and potential recommendations that will be made to Board. CPICs commentary will be taken in to account for the final Board recommendation.

MOVED by Jennifer Di Francesco, seconded by Brian Arruda, that CPIC refer commentary & suggestions to staff for future response and updates.

By Unanimous consent, the Motion was declared

CARRIED

15b) Update (Verbal) - Ryan Peterson, Director - Designate for Catholic Parent Involvement Committee

Due to time constraints, the verbal report was deferred.

16. Reports from Trustee or Trustee Alternate

16a) Update (Verbal) - Ida Li Preti, Trustee and/or Frank D'Amico, Trustee Alternative

Due to time constraints, the verbal report was deferred.

17. Parent Member & Community Member Reports

17a) Update – Ontario Association of Parents in Catholic Education

None received

20. Adjournment

MOVED by Jennifer Di Francesco, seconded by Brian Arruda, that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:45 pm.

CPIC SECRETARY

CPIC CHAIR

CPIC Grant & Expenditure Summary

As of March 31th, 2024

	CPIC 2023-24
	FR 1957
APPROVED FUNDING	19,120.00
CARRYOVER FROM PREVIOUS YEAR	86,182.03
TOTAL FUNDING	105,302.03
EXPENSES:	
Childcare & Supplies	-
Election-Parent Recruitment Expenses	-
Media Advertising	-
Transcriptions	-
Mileage	538.31
Parent Resources	-
Printing & Supplies	305.59
Promotional Materials	-
Hospitality	-
Refreshments - Meeting	1,164.48
Speaker & Recognition Expenses	-
Telecommunication	-
Translation Services	-
TTC Tokens - Buses	-
Sponsorship	3,370.00
TOTAL EXPENDITURES	5,378.38
CARRYOVER TO NEW YEAR	99,923.65

Student Achievement Plan: Toronto CDSB

2022-2023 Academic Year

2021-2022 Academic Year

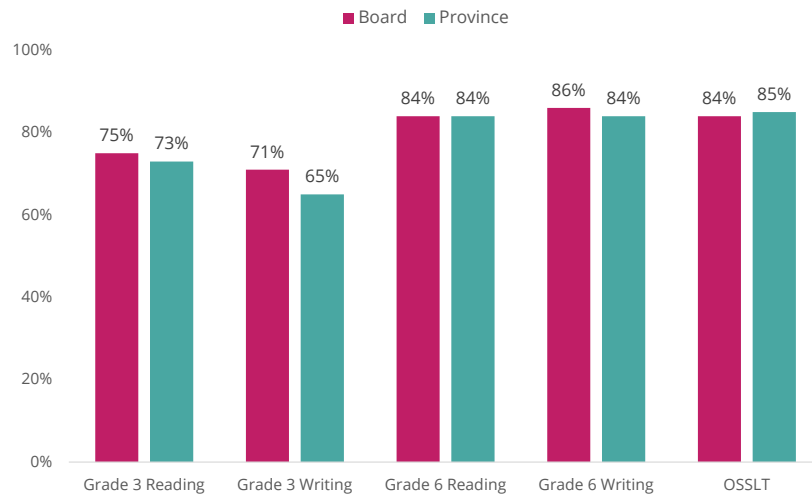
Achievement of Learning Outcomes in Core Academic Skills

Preparation of Students for Future Success

Student Engagement & Well-Being

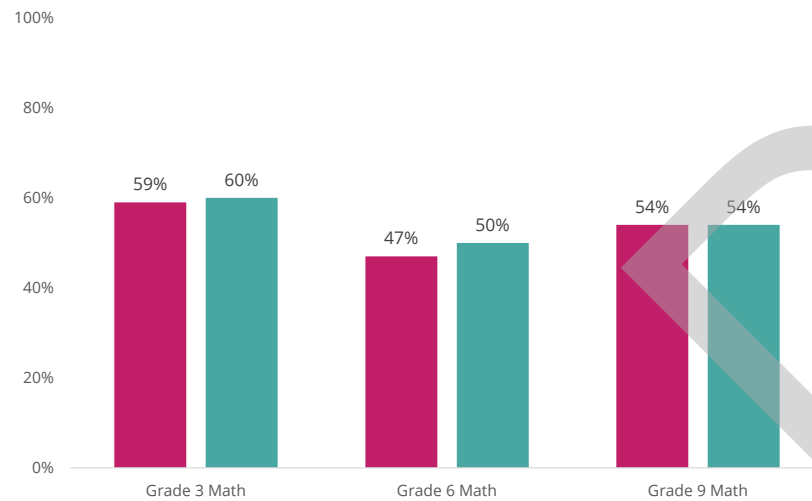
Goal: Improve students' literacy learning and achievement

Measure: % of student who met or exceeded the provincial standard on EQAO Assessments for Grade 3/6 Reading and Writing and % of first time eligible students who were successful on the OSSLT/TPCL.



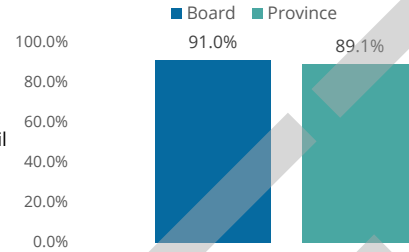
Goal: Improve students' math learning and achievement

Measure: % of students who met or exceeded the provincial standard on EQAO Assessments for Grade 3/6/9 Math



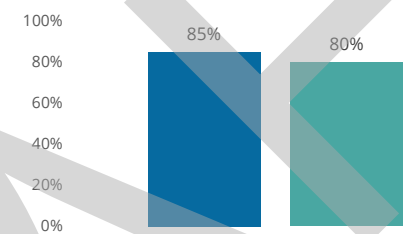
Goal: Improve students' graduation rates and preparedness for future success

Measure: % of students graduating with an OSSD within five years of starting Grade 9

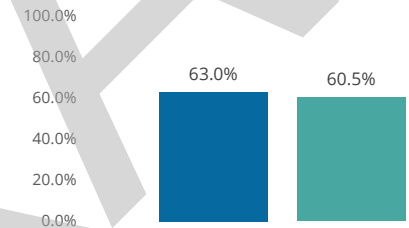


Includes students who began Grade 9 in 2017-2018 and tracks their progress until 2021-2022.

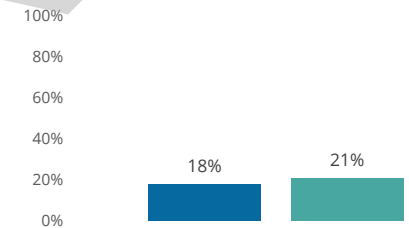
Measure: % of students who earn 16 or more credits by the end of Grade 10



Measure: % of students enrolled in at least one Grade 12 math or Grade 11 or 12 science courses



Measure: % of students participating in at least one job skills program (Specialist High Skills Major, Dual Credits or Ontario Youth Apprenticeship Program)

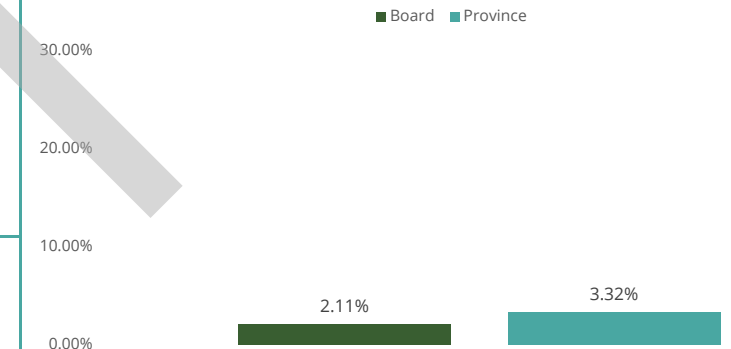


Measure: % of students who believe their learning has prepared them for the next step in their learning experience (i.e. next grade, post secondary, etc)

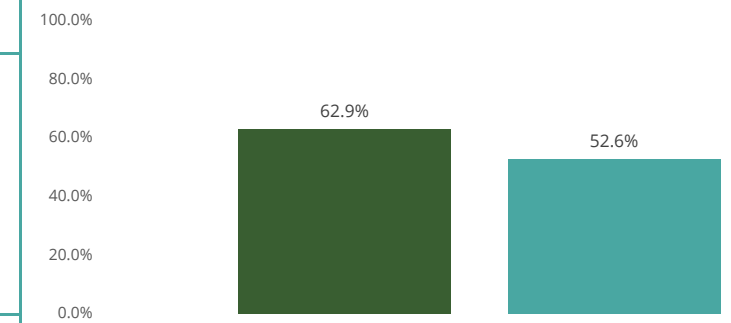
Data Forthcoming

Goal: Improve students' participation in class time and learning

Measure: % of students in Grades 4-12 who were suspended at least once



Measure: % of students in Grades 1-8 whose individual attendance rate is equal to or greater than 90 percent



Goal: Improve student well-being

Measure: % of Grade 6, 9 and 10 students who report being aware of mental health supports and services in order to seek supports for mental health

Data Forthcoming

Student Achievement Plan: Toronto CDSB

Provincial Priorities		Measures & Results				Actions our School Board will take to Improve
Goal(s)	How this is Measured	School Board Performance	Provincial Performance	Additional School Board Measures	How Our School Board Performs	
Achievement of Learning Outcomes in Core Academic Skills, 2022-2023						
Goal: Improve students' literacy learning and achievement	% of students who meet or exceed the provincial standard on:					TCDSB is currently implementing a new Early Reading Strategy that includes: screening in the second year of Kindergarten, Grade 1 and 2; explicit instruction focusing on reading strategies (phonological and phonemic awareness, alphabet knowledge, phonics and word study); introducing a Tier 2 intervention (Lexia) into all Grade 1 classes and expanding Tier 3 interventions to more schools. A focused use of Universal Design for Learning and Differentiated instruction is supporting both Literacy and Mathematics learning in the Grades 7-10. The Mathematics Achievement Action Plan focuses on teaching with fidelity to curriculum, engaging staff in ongoing learning of math content knowledge for teaching, and knowing the math learner by ensuring mathematical tasks, supports and interventions that are relevant and responsive.
	Grade 3 EQAO Reading	75%	73%	English Language Learners demonstrate growth from Grade 3 to Grade 6.	TCDSB performed at or above the provincial standard in Grades 3 and 6.	
	Grade 3 EQAO Writing	71%	65%			
	Grade 6 EQAO Reading	84%	84%			
	Grade 6 EQAO Writing	86%	84%			
	% of fully participating, first-time eligible students who are successful on the OSSLT/TPCL	84%	85%	Both ELL and Special Needs Students demonstrate opportunities for growth in Literacy.	TCDSB performed slightly below the provincial standard in Grade 10.	
Goal: Improve students' math learning and achievement	% of students who meet or exceed the provincial standard on:					TCDSB performed slightly below the provincial standard in Grades 3 and 6 but at the standard in Grade 9.
	Grade 3 EQAO Math	59%	60%	Male student outperform female students in the area of mathematics.		
	Grade 6 EQAO Math	47%	50%			
	Grade 9 EQAO Math	54%	54%			
Preparation of Students for Future Success, 2021-2022						
Goal: Improve students' graduation rates and preparedness for future success	% of students who earn 16 or more credits by the end of Grade 10	85%	80%	Students from low-income neighbourhoods are performing at the provincial level.	TCDSB exceeded the standard for 2021-2022.	Ensure students are aware of Secondary School expectations beginning with overviews of compulsory and elective credits and build Grade 7 and 8 awareness of graduation expectations and specialty program options. Continue ongoing tracking of student credit accumulation for the purpose of intervention through local schools student success teams. Develop and increase student participation in Specialist High Skills Major, Dual Credit and Ontario Youth Apprenticeship Programs as an option for every pathway. Work with schools to develop new programming and support student participation, including ELL and Special Ed students. Ensure that students have options for course selection including but not limited to Gr. 8 to 9 Transitions course, access to online asynchronous learning through day e-learning, and continuing education summer, evening and weekend programs.
	% of students participating in at least one job skills program (Specialist High Skills Major, Dual Credits or Ontario Youth Apprenticeship Program)	18%	21%	Students from low-income neighbourhoods are participating at a similar level to their peers.	TCDSB was slightly below the standard in 2021-2022.	
	% of students graduating with an OSSD within five years of starting Grade 9	91.0%	89.1%	Students from low-income areas are graduating at a similar level to their peers in the province.	TCDSB exceeded the province in 2021-2022.	
	% of students enrolled in at least one Grade 12 math or Grade 11 or 12 science courses	63.0%	60.5%	ELL students are less likely to enrol in Grade 12 Math or Grade 11 and 12 Science courses.	TCDSB exceeded the province in 2021-2022.	
	% of students who believe their learning has prepared them for the next step in their learning experience (i.e. next grade, post secondary, etc)	Forthcoming	Forthcoming		Forthcoming	
Student Engagement & Well-Being, 2021-2022						
Goal: Improve students' participation in class time and learning	% of students in Grades 1-8 whose individual attendance rate is equal to or greater than 90 percent	62.9%	52.6%	Students with special needs were absent more than their peers.	TCDSB student attendance rates were better than in the province in 2021-2022.	Student absenteeism is regularly tracked through our student information system and students with multiple absences are flagged for contact and intervention. Continue to use progressive discipline approaches that support student ongoing learning and restorative practices that support social emotional growth. Safe Schools and Special Education Departments work in tandem to support student mental health and self-regulation. Currently, TCDSB is implementing the Middle Years Development Instrument to identify areas for additional student support.
	% of students in Grades 4-12 who were suspended at least once	2.11%	3.32%	More male students were suspended than female students as were students with special needs over their peers.	Less TCDSB students were suspended in 2021-2022 than in the province.	
Goal: Improve student well-being	% of Grade 6, 9 and 10 students who report being aware of mental health supports and services in order to seek supports for mental health	Forthcoming	Forthcoming		Forthcoming	



Toronto Catholic Parent Involvement Committee

Executive Subcommittee Minutes & Report

Meeting held on Tuesday April 9, 2024

#1: Meeting was called to Order by the Chair – John Del Grande at 4:34PM

#2: Roll Call

Name	Subcommittee Role	CPIC Position	Present
John Del Grande	Chair	Chair	YES
Jennifer Di Francesco	Vice-Chair	Vice-Chair	YES
Gus Gikas	Treasurer	Treasurer	YES
Maria Volpentesta	Secretary	Secretary	NO
Gabriela Berloni	Events Coordinator	Events Coordinator	NO

#3: The agenda was approved as presented.

#4: There were no declarations of interest.

#5: Minutes of Executive Subcommittee held February 1, 2024

MOVED by Jennifer Di Francesco, SECONDED by Gus Gikas that the minutes from the last meeting be approved.

UNANIMOUS APPROVAL

#6a: Review of Budgetary & Priority Items

- Add Instagram to our social media portfolio to be managed w/Facebook
- Bring forward various updates & proposals to the next Committee meeting
- Look into a CSPC Appreciation Brunch with a focus on a draw speaker and feedback sessions on June 1st (+/- a weekend) at the Board Offices

#9a: Communication re: OAPCE Conference

MOVED by Jennifer Di Francesco, SECONDED by Gus Gikas that we send out a communication to parents reminding them of the OAPCE Conference and ask that CSPC consider sponsorship of one or more parents if they have available PRO/PIC funds.

UNANIMOUS APPROVAL

#12 Committee stood adjourned at 5:18PM